

## Pennsylvania Leadership Charter School Fee Schedule

<b>Record Type</b>	<b>Fee</b>
Copies (A black and white, single side copy or one side of a double sided 8.5" x 11" page)	\$0.25 per page
Certification of a Record	\$1.00 per record (Fee is per record and does not include notarization fees)
Specialized Documents (Non-standard sized documents, color copies, etc.)	Actual cost to PALCS
Postage	Actual cost of mailing
Other Fees (Cost that PALCS may incur to comply with the request with the exception of redaction fees*, searching or retrieval fees, staff time or salary and/or review of record fees)	Actual cost to PALCS

\*The Office of Open Records' Fee Structure states that school districts may charge for duplicating or printing of original records for purposes of redaction of non accessible parts which must be made in order to carry out necessary redaction according to the above fee schedule. If a requester wants copies of the redacted records, the school district may not charge additional fees.