

**PA Leadership Charter School Board Meeting
Executive Session:**

I. PERSONNEL:

PREVIOUSLY HIRED:

HIRING AT THIS BOARD MEETING:

Lindsay Kulp – GA Administrative Assistant at \$16.00/hr with appropriate benefits

Amber Harp – HS SpEd Teacher at \$70,709.08 with appropriate benefits

Brooke Morrison – HS Academic Advisor at \$18.00/hr with appropriate benefits

POSITION CHANGES:

Katherine Hughes – From Webmaster to Marketing Assistant – Western Lead

NOTE: LTS – Long Term Substitute
USP – University Scholars Program
Sp Ed – Special Education
HS – High School
MS – Middle School
EL – Elementary
PT – Part Time

II. LEGAL:

III REAL ESTATE:

**PA Leadership Charter School Board Meeting
Agenda
January 11, 2019 – 1:00 PM
1332 Enterprise Drive, West Chester, PA 19380**

Starting Time: _____PM

Ending Time: _____PM

Opening activities:

1. Call to order – Chairman of the Board of Directors
2. Public Notice: Public notice was given for this meeting in accordance with Act 93 of 1998, Section 1.
3. The Board met this afternoon in Executive Session to discuss personnel, legal and real estate matters.

Note: All meetings are on the **second Friday of the month**. Agenda will be posted on www.palcs.org website. Locate “Organization” in the toolbar and click “School Board Meetings and Board Members.”

Future meetings:

- March 8
- May 10

Roll call:

- Tom Curyto [] present [] not present
- Dr. Brian Shuffler [] present [] not present
- Carolyn Welsh [] present [] not present
- Dr. John Wingerter [] present [] not present

Also present regularly:

Mark Allen, Eileen Bowers, Heidi Gough, Jim Hanak, Seth Heiland, Andrew Lehr, Roger Masch, Mark Murray, Gabby Patterson, Debby Weisbach

4. Pledge of Allegiance
5. Additions, deletions or modifications to the Agenda
6. Additions, deletions or modifications to the Minutes
7. Comments from the Public will be heard after Department Reports

- 1. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the minutes of the Board of Directors meeting from November 9, 2018.

First:
Second:
Vote:

Fiscal Management:

- 2. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall accept the financial report submitted by Dr. James Hanak and Roger Masch and direct the CEO to pay the bills (as the money becomes available).

First:
Second:
Vote:

- 3. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall accept the final settlement agreement between PA Leadership and Recovery Educational Services (RES)/Watson (see Attachment A).

First:
Second:
Vote:

- 4. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve a lease schedule in a Master Lease Line of Credit with HP Financial Services for the amount of \$377,884.00, term of 3 years, rate of 6.11%, with a monthly payment of \$11,514.13. The purpose of this lease is for student equipment (see Attachment B).

First:
Second:
Vote:

- 5. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the consultant agreement with Intelafunds totaling \$9,980.00 (see Attachment C).

First:
Second:
Vote:

Personnel:

6. Motion: Be it resolved that the PA Leadership Charter School Board of Directors shall approve the new position of Marketing Assistant – Western Lead.

First:
Second:
Vote:

7. Motion: Be it resolved that the PA Leadership Charter School Board of Directors shall approve the following position changes:

Katherine Hughes – From Webmaster to Marketing Assistant – Western Lead

First:
Second:
Vote:

8. Motion: Be it resolved that the PA Leadership Charter School Board of Directors shall approve the hiring of the following personnel:

Lindsay Kulp – GA Administrative Assistant at \$16.00/hr with appropriate benefits
Amber Harp – HS SpEd Teacher at \$70,709.08 with appropriate benefits
Brooke Morrison – HS Academic Advisor at \$18.00/hr with appropriate benefits

First:
Second:
Vote:

Policy Issues:

9. Motion: Be it resolved that the PA Leadership Charter School Board of Directors shall approve the revisions to the *Academic Leadership and Director Benefits* indicated in red (See Attachment D).

First:
Second:
Vote:

10. Motion: Be it resolved that the PA Leadership Charter School Board of Directors shall approve the revisions to the *Education Assistance Program* indicated in red (See Attachment E).

First:
Second:
Vote:

Old Business:

New Business:

11. Motion: Be it resolved that the PA Leadership Charter School Board of Directors shall approve the *Admissions Policy* (see Attachment F).

First:
Second:
Vote:

Special Reports:

3055 Students enrolled in PALCS as of Friday, January 4, 2019 at 4:11 PM for the 2018-2019 school year. Up from 2936. (November 6, 2018)

Review:

Finances:

- a. First year of operation – \$4.5 million (included \$234,000 implementation grant from the PA Department of Education)
- b. Second year of operation – \$10.5 million (included \$100,000 implementation grant from the PA Department of Education)
- c. Third year of operation – \$17 million
- d. Fourth year of operation \$19 million
- e. Fifth year of operation – \$21.4 million
- f. Sixth year of operation – \$23.5 million
- g. Seventh year of operation – \$25.2 million
- h. Eight year of operation – \$26.1 million
- i. Ninth year of operation – \$29.1 million
- j. Tenth year of operation – \$29.7 million
- k. Eleventh year of operation – \$30.9 million
- l. Twelfth year of operation – \$30.9 million
- m. Thirteenth year of operation – \$35.2 million
- n. Fourteenth year of operation – \$42.3 million

School District Payments:

a. Thus far (2018-2019) 267 out of 409 school districts have paid	
b. Billed through December for the 2018-2019 school year	\$21,825,251.01
c. Received from districts through 12/31/18	\$(14,319,881.70)
Received from November UNIPAY through 12/31/18	\$(4,723,377.92)
TOTAL of b and c	\$(19,043,259.62)

d. Due for the 2018-2019 school year	(\$2,781,991.39)*
e. Due for 2017-2018 Reconciliation	(\$16,557.87)
f. Due for the 2016-2017 Reconciliation	(\$77,743.69)
g. Due for the 2015-2016 Reconciliation	(\$2,085.13)
h. Due for the 2014-2015 Reconciliation	-
i. Due for the 2013-2014 Reconciliation	\$28,995.12
j. Billed for January of 2018 (school districts only; not including UNIPAY)	\$3,604,597.00
k. TOTAL DUE	\$6,319,196.82

** Negative as the billing is now done near the 10th of the month. Received total includes payments.*

Department Reports:

- Mark Allen – Academics/Performing and Fine Arts/University Scholars
- Eileen Bowers – Director of Office Operations
- Heidi Gough – Marketing
- Seth Heiland – HR
- Mark Murray – IT
- Debby Weisbach – Student Services

Public Comments:

Adjournment:

12. Motion: Be it resolved that the meeting of the PA Leadership Charter School Board of Directors shall adjourn.

First:
Second:
Vote:

Next meeting:

**will be located at
1332 Enterprise Drive
12:00 PM Executive Session
1:00 PM Public Board Meeting
(approximate)**

Ending Time: _____PM