

## **PA Leadership Charter School Board Meeting Executive Session:**

**I. PERSONNEL:**

Nadya Santos – Elementary SpEd Teacher at \$46,194.46 with appropriate benefits (new position)

Seline Uithol – MS Language Arts Teacher at \$39,790.20 with appropriate benefits (replacement)

Andrew Garza – Temporary Recruiting Assistant at \$16.50/hour (new position)

**Gianna Rodkey – Receptionist at \$14.00/hour with appropriate benefits (replacement)**

Kyra Marks – HS SpEd Teacher at \$72,937.15 with appropriate benefits (new position)

**PREVIOUSLY HIRED:**

Alison Malkasian – HS Sp Ed Life Skill Teacher at \$48,452.78 with appropriate benefits (new position)

**HIRING AT THIS BOARD MEETING:**

**NOTE:** LTS – Long Term Substitute  
USP – University Scholars Program  
Sp Ed – Special Education  
HS – High School  
MS – Middle School  
PT – Part Time

**POSITION AND RATE CHANGES:**

Mai Dinh – From Elementary LTS at \$18.00/hr to Elementary Teacher at \$45,045.26 with appropriate benefits

**II. LEGAL:**

**III REAL ESTATE:**

**PA Leadership Charter School Board Meeting  
Minutes  
May 18, 2018 – 1:00 PM  
1332 Enterprise Drive, West Chester, PA 19380**

**Start time: \_2:00\_PM  
Ending time: \_3:25\_PM**

**Opening activities:**

1. Call to order – Chairman of the Board of Directors
2. Public Notice: Public notice was given for this meeting in accordance with Act 93 of 1998, Section 1.
3. The Board met this afternoon in Executive Session to discuss personnel, legal and real estate matters.

**Note:** Moving forward, meetings will be held on the **second Friday of the month**. Agenda will be posted on [www.palcs.org](http://www.palcs.org) website. Locate “Organization” in the toolbar and click “School Board Meetings and Board Members.”

**Future meetings:**

- September 14
- November 9
- January 11
- March 8
- May 10

**Roll call:**

- Tom Curyto                     present  not present (via phone)
- Bill Middleton                 present  not present
- Dr. Brian Shuffler            present  not present
- Carolyn Welsh                 present  not present (via phone)

**Also present regularly:**

Mark Allen, Eileen Bowers, Heidi Gough, Jim Hanak, Seth Heiland, Andrew Lehr, Roger Masch, Mark Murray, Gabby Patterson, Debby Weisbach

4. Pledge of Allegiance
5. Additions, deletions or modifications to the Agenda
6. Additions, deletions or modifications to the Minutes
7. Comments from the Public will be heard after Department Reports

- 1. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the minutes of the Board of Directors meeting from March 16, 2018.

First: Tom Curyto  
Second: Brian Shuffler  
Vote: Unanimous

### **Fiscal Management:**

- 2. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall accept the financial report submitted by Dr. James Hanak and Roger Masch and direct the CEO to pay the bills (as the money becomes available).

First: Brian Shuffler  
Second: Tom Curyto  
Vote: Unanimous

- 3. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall accept the budget for the 2018-2019 school year (See Attachment A).

First: Brian Shuffler  
Second: Tom Curyto  
Vote: Unanimous

- 4. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall accept the sponsorship for the Carnegie Science Center for the amount of \$5,000 (See Attachment B).

First: Brian Shuffler  
Second: Carolyn Welsh  
Vote: Unanimous

- 5. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall accept the partnership agreement with the Elmwood Park Zoo for \$2,250 (See Attachment C).

First: Brian Shuffler  
Second: Carolyn Welsh  
Vote: Unanimous

- 6. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall accept the partnership agreement with the Carnegie Museum of Natural History totaling \$25,000 (See Attachment D).

First: Tom Curyto  
Second: Brian Shuffler  
Vote: Unanimous

- 7. Motion:** Be it resolved the PA Leadership Charter School Board of Directors shall approve a *Consulting Agreement with Agentis Technologies* for 1 year at an hourly rate of \$127.50 for a total of 4520 hours totaling \$576,300 to be paid (down) on a monthly basis. As per the agreement, Agentis will design, develop, test and implement software enhancement to our school's learning content management system. Agreement runs from July 1, 2018 to June 30, 2019 (See Attachment E).

First: Brian Shuffler  
 Second: Carolyn Welsh  
 Vote: Unanimous

### **Personnel:**

- 8. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the hiring of the following personnel:

Nadya Santos – Elementary SpEd Teacher at \$46,194.46 with appropriate benefits (new position)  
 Seline Uithol – MS Language Arts Teacher at \$39,790.20 with appropriate benefits (replacement)  
 Andrew Garza – Temporary Recruiting Assistant at \$16.50/hour (new position)  
 Gianna Rodkey – Receptionist at \$14.00/hour with appropriate benefits (replacement)  
 Kyra Marks – HS SpEd Teacher at \$72,937.15 with appropriate benefits (new position)

First: Brian Shuffler  
 Second: Carolyn Welsh  
 Vote: Unanimous

### **Policy Issues:**

### **Old Business:**

### **New Business:**

- 9. Motion:** Be it resolved the PA Leadership Charter School Board of Directors shall approve the establishment of the *Employee Computer Purchase Program*. This program will extend a benefit to employees to purchase used school computer equipment. The hardware targeted for sale by IT management will be models that are out of warranty and no longer being issued to students (See Attachment F).

First: Tom Curyto  
 Second: Carolyn Welsh  
 Vote: Unanimous

**10. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the follow dates for the 2018-19 school year Board of Director’s Meetings:

- September 14
- November 9
- January 11
- March 8
- May 10

First: Tom Curyto  
 Second: Brian Shuffler  
 Vote: Unanimous

**Note:** Board Meetings for the 2018-2019 school year will be moved from the third Friday to the second Friday of the month. (Brian Shuffler, Tom Curyto and Carolyn Welsh left)

**Special Reports:**

2937 Students enrolled in PALCS as of May 15, 2018, 2018 at 11:18 PM for the 2017-2018 school year. Up from 2922. (March 15, 2018)

**Review:**

Finances:

- a. First year of operation – \$4.5 million (included \$234,000 implementation grant from the PA Department of Education)
- b. Second year of operation – \$10.5 million (included \$100,000 implementation grant from the PA Department of Education)
- c. Third year of operation – \$17 million
- d. Fourth year of operation \$19 million
- e. Fifth year of operation – \$21.4 million
- f. Sixth year of operation – \$23.5 million
- g. Seventh year of operation – \$25.2 million
- h. Eight year of operation – \$26.1 million
- i. Ninth year of operation – \$29.1 million
- j. Tenth year of operation – \$29.7 million
- k. Eleventh year of operation – \$30.9 million
- l. Twelfth year of operation – \$30.9 million
- m. Thirteenth year of operation – \$35.2 million

**School District Payments:**

a. Thus far (2017-18) 299 out of 400 school districts have paid.	
b. Billed through December for the 2017-18 school year	\$ 32,148,632.93
c. Received from districts through 03/31/2018	\$ (22,237,564.57)
Received from UNIPAY through 03/31/2018	\$ (9,947,377.21)
<b>TOTAL of b and c</b>	<b>\$ (32,184,941.78)</b>
d. Due to PALCS for the 2017/18 School Year	\$ (36,308.85)*
e. Due to PALCS for the 2016/17 Reconciliation	\$ 121,124.06

f. Due to PALCS for the 2015/16 Reconciliation	\$ 2,085.13
g. Due to PALCS for the 2014/15 Reconciliation	\$ -
h. Due to PALCS for the 2013/14 Reconciliation	\$ 28,995.12
i. Billed to school districts for April 2018	\$ 3,401,913.75
<b>j. TOTAL DUE</b>	<b>\$ 3,513,638.95</b>

*\*Negative as the billing is now done near the 10<sup>th</sup> of the month. Received total includes payments.*

**Note:** 2016-17 Reconciliation could be as high as 2.1 million.

**Department Reports:**

- Mark Allen – Academics/Performing and Fine Arts/USP
- Eileen Bowers – Director of Office Administration
- Heidi Gough – Marketing
- Seth Heiland – HR
- Mark Murray – IT
- Debby Weisbach – Student Services

**Public Comments:**

**Adjournment:**

**11. Motion:** Be it resolved that the meeting of the PA Leadership Charter School Board of Directors shall adjourn.

First: Bill Middleton  
 Second: Bill Middleton  
 Vote: Unanimous (1 vote)

**Next meeting:**

**will be located at  
 1332 Enterprise Drive  
 12:00 PM Executive Session  
 1:00 PM Public Board Meeting  
 (approximate)**

**Ending Time: \_3:25\_ PM**