PA Leadership Charter School Board Meeting
Executive Session:

I. PERSONNEL:

PREVIOUSLY HIRED:

Amber Clark – LTS Guidance Counselor at $37,440.00 with appropriate benefits
Julianne Walsh – HS English Teacher at $39,009.88 with appropriate benefits
Daniel VanHassent – HS Social Studies Teacher at $42,125.98 with appropriate benefits
Julianna Maurer – Sp Ed Teacher at $39,009.88 with appropriate benefits
Melissa Perri – MS Science Teacher at $39,009.88 with appropriate benefits
Michele Bradley – (Pitt Office) Phys Ed Teacher at $51,475.06 with appropriate benefits
Mollie Devinney – (Pitt Office) MS Science Teacher at $53,316.12 with appropriate benefits
Audrey Perez – HS Science Teacher at $45,419.92 with appropriate benefits
Seth Reich – CPFA Theater Teacher at $42,125.98 with appropriate benefits
Tyler Propfe – Elementary Music Teacher at $39,010.14 with appropriate benefits
Rebecca McGowan – HS Business Tech Teacher at $43,154.02 with appropriate benefits
Erica Titlow – HS Guidance Counselor at $42,125.98 with appropriate benefits
Carlee Moyer – Guidance Support Specialist at $18.00/hour with appropriate benefits
Heather Priar – HS Guidance Counselor at $42,125.98 with appropriate benefits
Dan Doogan – HS Social Studies at $43,154.02 with appropriate benefits
Sarah Williamson – Marketing Assistant at $14.00/hour with appropriate benefits
Allison Stulak – Help Desk Support at $13.00/hour with appropriate benefits
Victoria Morrow – (Pitt Office) MS Sp Ed Teacher at $42,125.98 with appropriate benefits
Lori Tarjanian – Student Testing Support Specialist at $15.50/hour with appropriate benefits
Paula Bridgewater – HS Math Teacher at $39,010.00 with appropriate benefits
Michelle Albanese – Elementary Teacher at $39,010.00 with appropriate benefits
David Gerstle – MS Social Studies Teacher at $39,010.00 with appropriate benefits

HIRING AT THIS BOARD MEETING:

Carlos Castillo – HS Spanish Teacher at $60,393.06 with appropriate benefits (replacement)
Carol Martinez – Assistant to the Induction & Federal Programs Coordinator at $34,320.00 with appropriate benefits (replacement)
Hung Le – Video Production Specialist at $37,440.00 with appropriate benefits (replacement)
Rachel McGowan – USP English Teacher at $47,597.00 with appropriate benefits (replacement)
Mai Huynh Dinh – ES Long Term Substitute at $18.00/hour with LTS benefits to be limited to the accrual of one sick day per month of active service.

NOTE: LTS – Long Term Substitute
USP – University Scholars Program
Sp Ed – Special Education
HS – High School
MS – Middle School
PT – Part Time
II. **LEGAL:**

III **REAL ESTATE:**

PA Leadership Charter School Board Meeting
Agenda
January 19, 2018 – 1:00 PM
1332 Enterprise Drive, West Chester, PA 19380

Start time: __1:35__PM
Ending time: __3:43__PM

**Opening activities:**

1. Call to order – Chairman of the Board of Directors
2. Public Notice: Public notice was given for this meeting in accordance with Act 93 of 1998, Section 1.
3. The Board met this afternoon in Executive Session to discuss personnel, legal and real estate matters.

**Note:** All meetings are on the third **Friday of the month**, Agenda will be posted on [www.palcs.org](http://www.palcs.org) website. Locate “Organization” in the toolbar and click “School Board Meetings and Board Members.”

**Future meetings:**
- March 16, 2018
- May 18, 2018

**Roll call:**
- Tom Curyto [x] present [ ] not present
- Gary Dougherty [x] present [ ] not present
- Bill Middleton [x] present [ ] not present
- Dr. Brian Shuffler [x] present [ ] not present
- Carolyn Welsh [x] present [ ] not present

**Also present regularly:**
- Mark Allen, Eileen Bowers, Heidi Gough, Jim Hanak, Seth Heiland, Andrew Lehr, Roger Masch, Mark Murray, Gabby Patterson, Debby Weisbach

4. Pledge of Allegiance
5. Additions, deletions or modifications to the Agenda
6. Additions, deletions or modifications to the Minutes
7. Comments from the Public will be heard after Department Reports
1. **Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the minutes of the Board of Directors meeting from November 17, 2017.

   First: Tom Curyto
   Second: Gary Dougherty
   Vote: Unanimous

**Fiscal Management:**

2. **Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall accept the financial report submitted by Dr. James Hanak and Roger Masch and direct the CEO to pay the bills (as the money becomes available).

   First: Tom Curyto
   Second: Gary Dougherty
   Vote: Unanimous

3. **Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the sponsorship package for 2018 with the Pittsburgh Children’s Museum for the amount of $20,000.00 (See Attachment A).

   First: Carolyn Welsh
   Second: Tom Curyto
   Vote: Unanimous

4. **Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the signing of the MOU between PALCS and Please Touch Museum for the amount of $11,250 (See Attachment B).

   First: Carolyn Welsh
   Second: Brian Shuffler
   Vote:

5. **Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the decrease in contract terms from $6,500 to $3,000 per month to the Pugliese Associates.

   First: Gary Dougherty
   Second: Carolyn Welsh
   Vote: Unanimous

6. **Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the increase of contract terms to Public Cyber Charter School Association to $4,500.00 per month.

   First: Gary Dougherty
   Second: Carolyn Welsh
   Vote: Unanimous
7. **Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the Friends of PA Leadership Charter School Board of Directors to spend up to $5,000 on any single item without additional approval from the PA Leadership Charter School Board of Directors.

First: Tom Curyto  
Second: Gary Dougherty  
Vote: Unanimous

**Personnel:**

8. **Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the hiring of the following personnel:

 Carlos Castillo – HS Spanish Teacher at $60,393.06 with appropriate benefits (replacement)  
 Carol Martinez – Assistant to the Induction & Federal Programs Coordinator at $34,320.00 with appropriate benefits (replacement)  
 Hung Le – Video Production Specialist at $37,440.00 with appropriate benefits (replacement)  
 Rachel McGowan – USP English Teacher at $47,597.00 with appropriate benefits (replacement)  
 Mai Huynh Dinh – ES Long Term Substitute at $18.00/hour with LTS benefits to be limited to the accrual of one sick day per month of active service.

First: Tom Curyto  
Second: Gary Dougherty  
Vote: Unanimous

**Policy Issues:**

9. **Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the addendum made to the *Meal Reimbursement Policy* (See Attachment C).

First: Gary Dougherty  
Second: Brian Shuffler  
Vote: Unanimous

10. **Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the addendum made to the *Instructor Scale* as indicated in red (See Attachment D).

First: Carolyn Welsh  
Second: Gary Dougherty  
Vote: Unanimous

11. **Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the *Homeless Student Policy* (See Attachment E).

First: Carolyn Welsh  
Second: Gary Dougherty  
Vote: Unanimous
Old Business:

New Business:

Special Reports:

2810  Students enrolled in PALCS as of January 18, 2018 at 1:38 PM for the 2017-2018 school year. Up from 2732. (November 17, 2017)

Review:

Finances:

a. First year of operation – $4.5 million (included $234,000 implementation grant from the PA Department of Education)
b. Second year of operation – $10.5 million (included $100,000 implementation grant from the PA Department of Education)
c. Third year of operation – $17 million
d. Fourth year of operation $19 million
e. Fifth year of operation – $21.4 million
f. Sixth year of operation – $23.5 million
g. Seventh year of operation – $25.2 million
h. Eight year of operation – $26.1 million
i. Ninth year of operation – $29.1 million
j. Tenth year of operation – $29.7 million
k. Eleventh year of operation – $30.9 million
l. Twelfth year of operation – $30.9 million
m. Thirteenth year of operation – $35.2 million

School District Payments:

a. Thus far (2017-18) 252 out of 401 school districts have paid.
b. Billed through December for the 2017-18 school year $ 18,255,241.75
c. Received from districts through 12/31/2017 $ (12,371,563.51)
   Received from UNIPAY through 12/31/2017 $ (5,641,195.57)
   TOTAL of b and c $ (18,012,759.08)
d. Due to PALCS for the 2017/18 School Year $ (242,482.67)*
e. Due to PALCS for the 2016/17 Reconciliation $ 132,584.44
f. Due to PALCS for the 2015/16 Reconciliation $ 361.37
g. Due to PALCS for the 2014/15 Reconciliation $ 28,995.12
h. Billed to school districts for January 2018 $ 3,144,004.93
i. TOTAL DUE $ 3,547,705.79

*Negative as the billing is now done near the 10th of the month. Received total includes payments.
Department Reports:

- Mark Allen – Academics/Performing and Fine Arts
- Eileen Bowers – Director of Office Administration
- Heidi Gough – Marketing
- Seth Heiland – HR
- Mark Murray – IT
- Debby Weisbach – Student Services

Public Comments:

Adjournment:

12. Motion: Be it resolved that the meeting of the PA Leadership Charter School Board of Directors shall adjourn.

First: Gary Dougherty
Second: Tom Curyto
Vote: Unanimous

Next meeting: will be located at
1332 Enterprise Drive
12:00 PM Executive Session
1:00 PM Public Board Meeting (approximate)

Ending Time: _3:43_PM