

## **PA Leadership Charter School Board Meeting Executive Session:**

### **I. PERSONNEL:**

#### **PREVIOUSLY HIRED:**

Amber Clark – LTS Guidance Counselor at \$37,440.00 with appropriate benefits  
 Julianne Walsh – HS English Teacher at \$39,009.88 with appropriate benefits  
 Daniel VanHassent – HS Social Studies Teacher at \$42,125.98 with appropriate benefits  
 Julianna Maurer – Sp Ed Teacher at \$39,009.88 with appropriate benefits  
 Melissa Perri – MS Science Teacher at \$39,009.88 with appropriate benefits  
 Michele Bradley – (Pitt Office) Phys Ed Teacher at \$51,475.06 with appropriate benefits  
 Mollie Devinney – (Pitt Office) MS Science Teacher at \$53,316.12 with appropriate benefits  
 Audrey Perez – HS Science Teacher at \$45,419.92 with appropriate benefits  
 Seth Reich – CPFA Theater Teacher at \$42,125.98 with appropriate benefits  
 Tyler Propfe – Elementary Music Teacher at \$39,010.14 with appropriate benefits  
 Rebecca McGowan – HS Business Tech Teacher at \$43,154.02 with appropriate benefits  
 Erica Titlow – HS Guidance Counselor at \$42,125.98 with appropriate benefits  
 Carlee Moyer – Guidance Support Specialist at \$18.00/hour with appropriate benefits  
 Heather Priar – HS Guidance Counselor at \$42,125.98 with appropriate benefits  
 Dan Doogan – HS Social Studies at \$43,154.02 with appropriate benefits  
 Sarah Williamson – Marketing Assistant at \$14.00/hour with appropriate benefits  
 Allison Stulak – Help Desk Support at \$13.00/hour with appropriate benefits  
 Victoria Morrow – (Pitt Office) MS Sp Ed Teacher at \$42,125.98 with appropriate benefits  
 Lori Tarjanian – Student Testing Support Specialist at \$15.50/hour with appropriate benefits  
 Paula Bridgewater – HS Math Teacher at \$39,010.00 with appropriate benefits  
 Michelle Albanese – Elementary Teacher at \$39,010.00 with appropriate benefits  
 David Gerstle – MS Social Studies Teacher at \$39,010.00 with appropriate benefits

#### **HIRING AT THIS BOARD MEETING:**

Carlos Castillo – HS Spanish Teacher at \$60,393.06 with appropriate benefits (replacement)  
 Carol Martinez – Assistant to the Induction & Federal Programs Coordinator at \$34,320.00 with appropriate benefits (replacement)  
 Hung Le – Video Production Specialist at \$37,440.00 with appropriate benefits (replacement)  
 Rachel McGowan – USP English Teacher at \$47,597.00 with appropriate benefits (replacement)  
 Mai Huynh Dinh – ES Long Term Substitute at \$18.00/hour with LTS benefits to be limited to the accrual of one sick day per month of active service.

**NOTE:** LTS – Long Term Substitute  
 USP – University Scholars Program  
 Sp Ed – Special Education  
 HS – High School  
 MS – Middle School  
 PT – Part Time

**II. LEGAL:****III REAL ESTATE:**

**PA Leadership Charter School Board Meeting  
Agenda  
January 19, 2018 – 1:00 PM  
1332 Enterprise Drive, West Chester, PA 19380**

Start time:   1:35   PM

Ending time:   3:43   PM

**Opening activities:**

1. Call to order – Chairman of the Board of Directors
2. Public Notice: Public notice was given for this meeting in accordance with Act 93 of 1998, Section 1.
3. The Board met this afternoon in Executive Session to discuss personnel, legal and real estate matters.

**Note:** All meetings are on the **third Friday of the month**. Agenda will be posted on [www.palcs.org](http://www.palcs.org) website. Locate “Organization” in the toolbar and click “School Board Meetings and Board Members.”

**Future meetings:**

- March 16, 2018
- May 18, 2018

**Roll call:**

- Tom Curyto                     present  not present
- Gary Dougherty             present  not present
- Bill Middleton              present  not present
- Dr. Brian Shuffler         present  not present
- Carolyn Welsh              present  not present

**Also present regularly:**

Mark Allen, Eileen Bowers, Heidi Gough, Jim Hanak, Seth Heiland, Andrew Lehr, Roger Masch, Mark Murray, Gabby Patterson, Debby Weisbach

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4. Pledge of Allegiance
  5. Additions, deletions or modifications to the Agenda
  6. Additions, deletions or modifications to the Minutes
  7. Comments from the Public will be heard after Department Reports

- 1. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the minutes of the Board of Directors meeting from November 17, 2017.

First: Tom Curyto  
Second: Gary Dougherty  
Vote: Unanimous

### **Fiscal Management:**

- 2. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall accept the financial report submitted by Dr. James Hanak and Roger Masch and direct the CEO to pay the bills (as the money becomes available).

First: Tom Curyto  
Second: Gary Dougherty  
Vote: Unanimous

- 3. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the sponsorship package for 2018 with the Pittsburgh Children's Museum for the amount of \$20,000.00 (See Attachment A).

First: Carolyn Welsh  
Second: Tom Curyto  
Vote: Unanimous

- 4. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the signing of the MOU between PALCS and Please Touch Museum for the amount of \$11,250 (See Attachment B).

First: Carolyn Welsh  
Second: Brian Shuffler  
Vote:

- 5. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the decrease in contract terms from \$6,500 to \$3,000 per month to the Pugliese Associates.

First: Gary Dougherty  
Second: Carolyn Welsh  
Vote: Unanimous

- 6. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the increase of contract terms to Public Cyber Charter School Association to \$4,500.00 per month.

First: Gary Dougherty  
Second: Carolyn Welsh  
Vote: Unanimous

- 7. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the Friends of PA Leadership Charter School Board of Directors to spend up to \$5,000 on any single item without additional approval from the PA Leadership Charter School Board of Directors.

First: Tom Curyto  
 Second: Gary Dougherty  
 Vote: Unanimous

### **Personnel:**

- 8. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the hiring of the following personnel:

Carlos Castillo – HS Spanish Teacher at \$60,393.06 with appropriate benefits (replacement)  
 Carol Martinez – Assistant to the Induction & Federal Programs Coordinator at \$34,320.00 with appropriate benefits (replacement)  
 Hung Le – Video Production Specialist at \$37,440.00 with appropriate benefits (replacement)  
 Rachel McGowan – USP English Teacher at \$47,597.00 with appropriate benefits (replacement)  
 Mai Huynh Dinh – ES Long Term Substitute at \$18.00/hour with LTS benefits to be limited to the accrual of one sick day per month of active service.

First: Tom Curyto  
 Second: Gary Dougherty  
 Vote: Unanimous

### **Policy Issues:**

- 9. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the addendum made to the *Meal Reimbursement Policy* (See Attachment C).

First: Gary Dougherty  
 Second: Brian Shuffler  
 Vote: Unanimous

- 10. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the addendum made to the *Instructor Scale* as indicated in red (See Attachment D).

First: Carolyn Welsh  
 Second: Gary Dougherty  
 Vote: Unanimous

- 11. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the *Homeless Student Policy* (See Attachment E).

First: Carolyn Welsh  
 Second: Gary Dougherty  
 Vote: Unanimous

**Old Business:**

**New Business:**

**Special Reports:**

**2810** Students enrolled in PALCS as of January 18, 2018 at 1:38 PM for the 2017-2018 school year. Up from **2732**. (November 17, 2017)

**Review:**

Finances:

- a. First year of operation – \$4.5 million (included \$234,000 implementation grant from the PA Department of Education)
- b. Second year of operation – \$10.5 million (included \$100,000 implementation grant from the PA Department of Education)
- c. Third year of operation – \$17 million
- d. Fourth year of operation \$19 million
- e. Fifth year of operation – \$21.4 million
- f. Sixth year of operation – \$23.5 million
- g. Seventh year of operation – \$25.2 million
- h. Eight year of operation – \$26.1 million
- i. Ninth year of operation – \$29.1 million
- j. Tenth year of operation – \$29.7 million
- k. Eleventh year of operation – \$30.9 million
- l. Twelfth year of operation – \$30.9 million
- m. Thirteenth year of operation – \$35.2 million

**School District Payments:**

a. Thus far (2017-18) 252 out of 401 school districts have paid.	
b. Billed through December for the 2017-18 school year	\$ 18,255,241.75
c. Received from districts through 12/31/2017	\$ (12,371,563.51)
Received from UNIPAY through 12/31/2017	\$ (5,641,195.57)
<b>TOTAL of b and c</b>	<b>\$ (18,012,759.08)</b>
d. Due to PALCS for the 2017/18 School Year	\$ (242,482.67)*
e. Due to PALCS for the 2016/17 Reconciliation	\$ 132,584.44
f. Due to PALCS for the 2015/16 Reconciliation	\$ 361.37
g. Due to PALCS for the 2014/15 Reconciliation	\$ 28,995.12
h. Billed to school districts for January 2018	\$ 3,144,004.93
<b>i. TOTAL DUE</b>	<b>\$ 3,547,705.79</b>

*\*Negative as the billing is now done near the 10<sup>th</sup> of the month. Received total includes payments.*

**Department Reports:**

- Mark Allen – Academics/Performing and Fine Arts
- Eileen Bowers – Director of Office Administration
- Heidi Gough – Marketing
- Seth Heiland – HR
- Mark Murray – IT
- Debby Weisbach – Student Services

**Public Comments:**

**Adjournment:**

**12. Motion:** Be it resolved that the meeting of the PA Leadership Charter School Board of Directors shall adjourn.

First: Gary Dougherty  
Second: Tom Curyto  
Vote: Unanimous

**Next meeting:**

**will be located at  
1332 Enterprise Drive  
12:00 PM Executive Session  
1:00 PM Public Board Meeting  
(approximate)**

**Ending Time: \_3:43\_PM**