

PA Leadership Charter School Board Meeting Executive Session:

I. PERSONNEL:

PREVIOUSLY HIRED:

Shawn Voyten – (Pitt office) HS Sp Ed teacher at \$42,541.20 with appropriate benefits

Loren Focht – 8th grade Sp Ed teacher at \$52,399.36 with appropriate benefits

Douglas Orr – Temporary Shipping Rep at \$10.00/hour

Diane Eckman – LTS at \$19.66/hour

Maria Majersly – (Pitt office) HS math teacher at \$39,592.28 with appropriate benefits

Caitlin Moser – LTS at \$18.00/hour

Sheri Palivoda (Pitt office) LTS at \$18.00/hour

Marissa Pardus – (Pitt office) Sp Ed teacher at \$39,025.48 with appropriate benefits

Katherine Preworski – USP Biology Teacher at \$43,085.12 with appropriate benefits

Kristina Takac – (Pitt office) HS Math Teacher at \$47,272.16 with appropriate benefits

Colleen Canfield – Academic Advisor -- \$18.00/hour with appropriate benefits

Brenda Olson – LTS – Elementary teacher at \$18.00/hour

Jeffrey Putt – (Pitt office) HS Technology Teacher at \$45,512.00 with appropriate benefits

Jill Kauffman – PT Federal Funds Admin Assistant at \$16.50/hour

Christine Reilly–Academic Advisor at \$18.00/hr with appropriate benefits

HIRING AT THIS BOARD MEETING:

Amanda Francisco – MS Sp Ed Instructor at \$42,550.00 with appropriate benefits (replacement)

Charles Berkheimer – Maintenance Assistant at \$18.00/hour with appropriate benefits (replacement)

Brynn Ann Culleiton – (Pitt Office) Orientations Representative at \$16.50/hour with appropriate benefits (replacement)

NOTE: LTS – Long Term Substitute
 USP – University Scholars Program
 Sp Ed – Special Education
 HS – High School
 MS – Middle School
 PT – Part Time

POSITION AND RATE CHANGES:

II. LEGAL:

III REAL ESTATE:

**PA Leadership Charter School Board Meeting
Agenda
June 16, 2017 – 1:00 PM
1332 Enterprise Drive, West Chester, PA 19380**

**Start time: __2:17__ PM
Ending time: _3:15__ PM**

Opening activities:

1. Call to order – Chairman of the Board of Directors
2. Public Notice: Public notice was given for this meeting in accordance with Act 93 of 1998, Section 1.
3. The Board met this afternoon in Executive Session to discuss personnel, legal and real estate matters.

Note: All meetings are on the **third Friday of the month**. Agenda will be posted on www.palcs.org website. Locate “Who We Are” in the toolbar and click “School Board Meetings and Board Members.”

Future meetings:

- September 15, 2017
- November 17, 2017
- January 19, 2018
- March 16, 2018
- May 18, 2018
- June 15, 2018

Roll call:

- Tom Curyto present not present
- Gary Dougherty present not present
- Bill Middleton present not present
- Dr. Brian Shuffler present not present
- Carolyn Welsh present not present

Also present regularly:

Mark Allen, Eileen Bowers, Heidi Gough, Jim Hanak, Seth Heiland, Andrew Lehr, Mark Murray, Gabby Patterson, Debby Weisbach

4. Pledge of Allegiance
5. Additions, deletions or modifications to the Agenda
6. Additions, deletions or modifications to the Minutes
7. Comments from the Public will be heard after Department Reports

- 1.a. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the minutes of the Board of Directors meeting from April 21, 2017.

First: Carolyn Welsh
Second: Brian Shuffler
Vote: Unanimous

- 1.b. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the financial report through May 2017 and authorize CEO to pay bills as funds become available.

First: Brian Shuffler
Second: Carolyn Welsh
Vote: Unanimous

Fiscal Management/Policy Issues:

- 2. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the Conflict of Interest Policy (See Attachment A).

First: Tom Curyto
Second: Carolyn Welsh
Vote: Unanimous

- 3. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the Accounts Payable Policy (See Attachment B).

First: Brian Shuffler
Second: Tom Curyto
Vote: Unanimous

- 4. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the Allowability of Costs Policy (See Attachment C).

First: Tom Curyto
Second: Carolyn Welsh
Vote: Unanimous

- 5. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the Cash Management Policy (See Attachment D).

First: Tom Curyto
Second: Brian Shuffler
Vote: Unanimous

- 6. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the proposed budget for the 2017-2018 Academic School Year (See Attachment E).

First: Carolyn Welsh
 Second: Brian Shuffler
 Vote: Unanimous

- 7. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the Fund Balance Policy as required by the Governmental Accounting Standards Board (See Attachment F).

First: Brian Shuffler
 Second: Tom Curyto
 Vote: Unanimous

Personnel:

- 8. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the hiring of the following personnel:

Amanda Francisco – MS Special Education Instructor at \$42,550.00 with appropriate benefits
 Brynn Ann Culleiton – Orientations Representative at \$16.50/hour with appropriate benefits
 Charles Berkheimer – Maintenance Assistant at \$18.00/hour with appropriate benefits

First: Tom Curyto
 Second: Brian Shuffler
 Vote: Unanimous

New Business:

- 9. Motion:** Be it resolved the PA Leadership Charter School Board of Directors shall approve the Instructional Property and Acceptable Use Policy for the 2017-2018 Academic School Year (Attachment G).

First: Brian Shuffler
 Second: Tom Curyto
 Vote: Unanimous

Special Reports:

2,650 Students enrolled in PALCS as of June 15, 2017 at 8:32AM for the 2016-2017 school year. Down from 2,699 (April 21, 2017).

Review:

Finances:

- a. First year of operation – \$4.5 million (included \$234,000 implementation grant from the PA Department of Education)
- b. Second year of operation – \$10.5 million (included \$100,000 implementation grant from the PA Department of Education)
- c. Third year of operation – \$17 million
- d. Fourth year of operation \$19 million
- e. Fifth year of operation – \$21.4 million
- f. Sixth year of operation – \$23.5 million
- g. Seventh year of operation – \$25.2 million
- h. Eight year of operation – \$26.1 million
- i. Ninth year of operation – \$29.1 million
- j. Tenth year of operation– \$29.7 million
- k. Eleventh year of operation – \$30.9 million
- l. Twelfth year of operation – \$30.9 million

School District Payments:

a. Thus far (2016-17) 263 out of 407 school districts have paid.	
b. Billed through May for the 2016-17 school year	\$ 31,835,933.83
c. Received from districts through 05/31/2017	\$ (22,490,388.99)
Received from UNIPAY through 05/31/2017	\$ (8,145,731.98)
TOTAL of b and c	\$ (30,636,120.97)
d. Due to PALCS for the 2016/17 School Year	\$ (1,199,812.86)*
e. Due to PALCS for the 2015/16 Reconciliation	\$ 83,239.58
f. Due to PALCS for the 2014/15 Reconciliation	\$ 1,737.33
g. Due to PALCS for the 2013/14 Reconciliation	\$ 28,955.12
h. Billed to school districts for June 2017	\$ 2,998,144.86
i. TOTAL DUE	\$ 4,311,929.75

**Negative as the billing is now done near the 10th of the month. Received total includes payments*

Public Comments:

Adjournment:

10. Motion: Be it resolved that the meeting of the PA Leadership Charter School Board of Directors shall adjourn.

First: Carolyn Welsh

Second: Tom Curyto

Vote: Unanimous

Next meeting:

will be located at

1332 Enterprise Drive

12:00 PM Executive Session

1:00 PM Public Board Meeting

(approximate)

Ending Time: 3:15 PM