PA Leadership Charter School Board Meeting
Executive Session:

I. PERSONNEL:

PREVIOUSLY HIRED:
Shawn Voyten – (Pitt office) HS Sp Ed teacher at $42,541.20 with appropriate benefits
Loren Focht – 8th grade Sp Ed teacher at $52,399.36 with appropriate benefits
Douglas Orr – Temporary Shipping Rep at $10.00/hour
Diane Eckman – LTS at $19.66/hour
Maria Majersly – (Pitt office) HS math teacher at $39,592.28 with appropriate benefits
Caitlin Moser – LTS at $18.00/hour
Sheri Palivoda (Pitt office) LTS at $18.00/hour
Marissa Pardus – (Pitt office) Sp Ed teacher at $39,025.48 with appropriate benefits
Katherine Preworski – USP Biology Teacher at $43,085.12 with appropriate benefits
Kristina Takac – (Pitt office) HS Math Teacher at $47,272.16 with appropriate benefits
Colleen Canfield – Academic Advisor -- $18.00/hour with appropriate benefits
Brenda Olson – LTS – Elementary teacher at $18.00/hour
Jeffrey Putt – (Pitt office) HS Technology Teacher at $45,512.00 with appropriate benefits
Jill Kauffman – PT Federal Funds Admin Assistant at $16.50/hour
Christine Reilly – Academic Advisor at $18.00/hr with appropriate benefits

HIRING AT THIS BOARD MEETING:
Amanda Francisco – MS Sp Ed Instructor at $42,550.00 with appropriate benefits (replacement)
Charles Berkheimer – Maintenance Assistant at $18.00/hour with appropriate benefits (replacement)
Brynn Ann Culleiton – (Pitt Office) Orientations Representative at $16.50/hour with appropriate benefits (replacement)

NOTE: LTS – Long Term Substitute
      USP – University Scholars Program
      Sp Ed – Special Education
      HS – High School
      MS – Middle School
      PT – Part Time

POSITION AND RATE CHANGES:

II. LEGAL:

III REAL ESTATE:
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PA Leadership Charter School Board Meeting
Agenda
June 16, 2017 – 1:00 PM
1332 Enterprise Drive, West Chester, PA 19380

Start time: ___2:17____PM
Ending time: _3:15_____PM

Opening activities:
1. Call to order – Chairman of the Board of Directors
2. Public Notice: Public notice was given for this meeting in accordance with Act 93 of 1998, Section 1.
3. The Board met this afternoon in Executive Session to discuss personnel, legal and real estate matters.

Note: All meetings are on the third Friday of the month. Agenda will be posted on www.palcs.org website. Locate “Who We Are” in the toolbar and click “School Board Meetings and Board Members.”

Future meetings:
- September 15, 2017
- November 17, 2017
- January 19, 2018
- March 16, 2018
- May 18, 2018
- June 15, 2018

Roll call:
- Tom Curyto [ x ] present [ ] not present
- Gary Dougherty [ ] present [ x ] not present
- Bill Middleton [ x ] present [ ] not present
- Dr. Brian Shuffler [ x ] present [ ] not present
- Carolyn Welsh [ x ] present [ ] not present

Also present regularly:
- Mark Allen, Eileen Bowers, Heidi Gough, Jim Hanak, Seth Heiland, Andrew Lehr,
- Mark Murray, Gabby Patterson, Debby Weisbach

4. Pledge of Allegiance
5. Additions, deletions or modifications to the Agenda
6. Additions, deletions or modifications to the Minutes
7. Comments from the Public will be heard after Department Reports
1.a. **Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the minutes of the Board of Directors meeting from April 21, 2017.

First: Carolyn Welsh  
Second: Brian Shuffler  
Vote: Unanimous

1.b. **Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the financial report through May 2017 and authorize CEO to pay bills as funds become available.

First: Brian Shuffler  
Second: Carolyn Welsh  
Vote: Unanimous

**Fiscal Management/Policy Issues:**

2. **Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the Conflict of Interest Policy (See Attachment A).

First: Tom Curyto  
Second: Carolyn Welsh  
Vote: Unanimous

3. **Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the Accounts Payable Policy (See Attachment B).

First: Brian Shuffler  
Second: Tom Curyto  
Vote: Unanimous

4. **Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the Allowability of Costs Policy (See Attachment C).

First: Tom Curyto  
Second: Carolyn Welsh  
Vote: Unanimous

5. **Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the Cash Management Policy (See Attachment D).

First: Tom Curyto  
Second: Brian Shuffler  
Vote: Unanimous
6. **Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the proposed budget for the 2017-2018 Academic School Year (See Attachment E).

   First: Carolyn Welsh  
   Second: Brian Shuffler  
   Vote: Unanimous  

7. **Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the Fund Balance Policy as required by the Governmental Accounting Standards Board (See Attachment F).

   First: Brian Shuffler  
   Second: Tom Curyto  
   Vote: Unanimous  

**Personnel:**

8. **Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the hiring of the following personnel:

   Amanda Francisco – MS Special Education Instructor at $42,550.00 with appropriate benefits  
   Brynn Ann Culleiton – Orientations Representative at $16.50/hour with appropriate benefits  
   Charles Berkheimer – Maintenance Assistant at $18.00/hour with appropriate benefits  

   First: Tom Curyto  
   Second: Brian Shuffler  
   Vote: Unanimous  

**New Business:**

9. **Motion:** Be it resolved the PA Leadership Charter School Board of Directors shall approve the Instructional Property and Acceptable Use Policy for the 2017-2018 Academic School Year (Attachment G).

   First: Brian Shuffler  
   Second: Tom Curyto  
   Vote: Unanimous  

**Special Reports:**

Review:

Finances:
- a. First year of operation – $4.5 million (included $234,000 implementation grant from the PA Department of Education)
- b. Second year of operation – $10.5 million (included $100,000 implementation grant from the PA Department of Education)
- c. Third year of operation – $17 million
- d. Fourth year of operation $19 million
- e. Fifth year of operation – $21.4 million
- f. Sixth year of operation – $23.5 million
- g. Seventh year of operation – $25.2 million
- h. Eight year of operation – $26.1 million
- i. Ninth year of operation – $29.1 million
- j. Tenth year of operation – $29.7 million
- k. Eleventh year of operation – $30.9 million
- l. Twelfth year of operation – $30.9 million

School District Payments:
- a. Thus far (2016-17) 263 out of 407 school districts have paid.
- b. Billed through May for the 2016-17 school year $31,835,933.83
- c. Received from districts through 05/31/2017 $22,490,388.99
  Received from UNIPAY through 05/31/2017 $8,145,731.98
  TOTAL of b and c $30,636,120.97
- d. Due to PALCS for the 2016/17 School Year $1,199,812.86*
- e. Due to PALCS for the 2015/16 Reconciliation $83,239.58
- f. Due to PALCS for the 2014/15 Reconciliation $1,737.33
- g. Due to PALCS for the 2013/14 Reconciliation $28,955.12
- h. Billed to school districts for June 2017 $2,998,144.86
- i. TOTAL DUE $4,311,929.75

*Negative as the billing is now done near the 10th of the month. Received total includes payments

Public Comments:
Adjournment:

10. Motion: Be it resolved that the meeting of the PA Leadership Charter School Board of Directors shall adjourn.

First: Carolyn Welsh
Second: Tom Curyto
Vote: Unanimous

Next meeting: will be located at
1332 Enterprise Drive
12:00 PM Executive Session
1:00 PM Public Board Meeting
(approximate)

Ending Time: 3:15 PM