PA Leadership Charter School Board Meeting

Executive Session:

I. **PERSONNEL:**

PREVIOUSLY HIRED:

**HIRING AT THIS BOARD MEETING:**

Shawn Voyten – (Pitt office) HS Sp Ed teacher at $42,541.20 with appropriate benefits
Loren Focht – 8th grade Sp Ed teacher at $52,399.36 with appropriate benefits
Radha Raja – PT Student Services Rep at $10.00/hour
Douglas Orr – Temporary Shipping Rep at $10.00/hour
Tessa Byrd – Temporary Administrative Assistant at $15.00/hour
Angela Hoover – Elementary Principal at $80,000.00 with appropriate benefits
Anna Danielson – K-8 Elementary Admin Assistant at $37,440.00 with appropriate benefits
Kaylene Hollenbach – HS Biology Teacher at $45,862.44 with appropriate benefits
Dominic Caputo – IT Help Desk Technician at $13.00/hour with appropriate benefits
Diane Eckman – LTS at $19.66/hour
Branden Guevera – IT Help Desk Technician at $13.00/hour with appropriate benefits
John Hardin – HS Principal at $80,000.00 with appropriate benefits
Maria Majersly – (Pitt office) HS math teacher at $39,592.28 with appropriate benefits
Caitlin Moser – LTS at $18.00/hour
Sheri Palivoda (Pitt office) LTS at $18.00/hour
Marissa Pardus – (Pitt office) Sp Ed teacher at $39,025.48 with appropriate benefits
Katherine Preworski – USP Biology Teacher at $43,085.12 with appropriate benefits
Kristina Takac – (Pitt office) HS Math Teacher at $47,272.16 with appropriate benefits
Kristen Waltz – HS Social Studies Teacher at $37,874.20 with appropriate benefits

NOTE:

- LTS – Long Term Substitute
- USP – University Scholars Program
- Sp Ed – Special Education
- HS – High School
- MS – Middle School
- PT – Part Time

POSITION AND RATE CHANGES:

Natalie Selby -- From Student Services Rep at $15.08/hour with appropriate benefits to Guidance Counselor at $48,899.00 with appropriate benefits
Krystalle Anderson – From the Child Accounting Dept. to the Student Services Dept. No rate change
Patricia Kinney – From the Child Accounting Dept. to the Student Services Dept. No rate change
Tessa Byrd – Temporary Administrative Assistant at $15.00/hour to Student Services Rep at $16.00/hour with appropriate benefits
Brooke Bartman – Received Master’s Degree – Rate changed from $39,592.28 to $43,085.12
Courtney Kofeldt – From English Teacher at $44,446.48 to Supervisor of Educational Technology at $75,000.00 with appropriate benefits
Sheri Palivoda – From LTS at $18.00/hour to Language Arts Teacher at $37,440.00 with appropriate benefits
Lynn Paris – From MS teacher to USP teacher. No rate change
Christopher Stiles – From USP SS Teacher at $54,351.44 to USP Acting Principal at $72,000.00 with appropriate benefits

II. LEGAL:

III. REAL ESTATE:
PA Leadership Charter School Board Meeting
Agenda
September 16, 2016 – 1:00 PM
1332 Enterprise Drive, West Chester, PA 19380

Start time:  2:36 PM
Ending time:  4:51 PM

Opening activities:

1. Call to order – Chairman of the Board of Directors
2. Public Notice: Public notice was given for this meeting in accordance with Act 93 of 1998, Section 1.
3. The Board met this afternoon in Executive Session to discuss personnel, legal and real estate matters.

Note: All meetings are on the third Friday of the month. Agenda will be posted on www.palcs.org website. Locate “Who We Are” in the toolbar and click “School Board Meetings and Board Members.”

Future meetings:
• November 18, 2016
• January 20, 2017
• March 17, 2017
• May 19, 2017

Roll call:

• Tom Curyto              [x] present [ ] not present
• Gary Dougherty         [ x] present [ ] not present
• Bill Middleton         [x ] present [ ] not present
• Dr. Brian Shuffler     [ ] present [x] not present
• Carolyn Welsh          [x ] present [ ] not present

Also present regularly:

Mark Allen, Eileen Bowers, Heidi Gough, Jim Hanak, Andrew Lehr,
Mark Murray, Debby Weisbach, Jeff Caldwell

4. Pledge of Allegiance
5. Additions, deletions or modifications to the Agenda
6. Additions, deletions or modifications to the Minutes
7. Comments from the Public will be heard after Department Reports

00. **Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve an additional motion

   First: Bill Middleton  
   Second: Gary Dougherty  
   Vote: Unanimous

0. **Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the pay out of the previously approved back bonus money to current and previously qualifying staff

   First: Gary Dougherty  
   Second: Tom Curyto  
   Vote: Unanimous

1. **Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the minutes of the Board of Directors meeting from May 20, 2016.

   First: Tom Curyto  
   Second: Gary Dougherty  
   Vote: Unanimous

**NOTE:** July board meeting was cancelled

**Fiscal Management:**

2. **Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall accept the August, 2016 financial report submitted by Dr. James Hanak and Jeff Caldwell and the AP Aging Summary and direct the CEO to pay the bills (as the money becomes available).

   First: Sheriff Welsh  
   Second: Tom Curyto  
   Vote: Unanimous

**Personnel:**

3. **Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the hiring of the following personnel:

Shawn Voyten – HS Special Education teacher at $42,541.20 with appropriate benefits  
Loren Focht – 8th grade Special Education teacher at $52,399.36 with appropriate benefits  
Radha Raja – PT Student Services Rep at $10.00/hour  
Douglas Orr – Temporary Shipping Rep at $10.00/hour
Tessa Byrd – Temporary Administrative Assistant at $15.00/hour
Angela Hoover – Elementary Principal at $80,000.00 with appropriate benefits
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Katherine Preworski – USP Biology Teacher at $43,085.12 with appropriate benefits
Kristina Takac – HS Math Teacher at $47,272.16 with appropriate benefits
Kristen Waltz – HS Social Studies Teacher at $37,874.20 with appropriate benefits

First:  Gary Dougherty
Second:   Sheriff Welsh
Vote:  Unanimous

4. Motion:  Be it resolved that the PA Leadership Charter School Board of Directors shall approve the Salary Step Changes for the academic staff of the PA Leadership Charter School to become effective September 26, 2016. See Attachment A.

First:  Gary Dougherty
Second:   Sheriff Welsh
Vote:  Unanimous

5. Motion:  Be it resolved that the PA Leadership Charter School Board of Directors shall approve the rate changes for the nonacademic staff of the PA Leadership Charter School to become effective September 26, 2016. See Attachment B.

First:  Sheriff Welsh
Second:   Gary Dougherty
Vote:  Unanimous

6. Motion:  Be it resolved that the PA Leadership Charter School Board of Directors shall approve the changes to the contract of the CEO for the PA Leadership Charter School to become effective September 26, 2016. See Attachment C.

First:  Gary Dougherty
Second:   Sheriff Welsh
Vote:  Unanimous

7. Motion:  Be it resolved that the PA Leadership Charter School Board of Directors shall approve the recommended stipend positions for the 2016-2017 school year. See Attachment D
First: Sheriff Welsh  
Second: Tom Curyto  
Vote: Unanimous

Policy Issues:

8. Motion: Be it resolved that the PA Leadership Charter School Board of Directors shall approve the attendance policy as stated in attachment E.

First: Sheriff Welsh  
Second: Tom Curyto  
Vote: Unanimous

Old Business:

New Business:

Special Reports:

2466 Students enrolled in PALCS as of September 12, 2016 at 3:00 PM for the 2016-2017 school year. Down from 2644. (May 20, 2016)

Review:

Finances:
  a. First year of operation – $4.5 million (included $234,000 implementation grant from the PA Department of Education)  
  b. Second year of operation – $10.5 million (included $100,000 implementation grant from the PA Department of Education)  
  c. Third year of operation – $17 million  
  d. Fourth year of operation $19 million  
  e. Fifth year of operation – $21.4 million  
  f. Sixth year of operation – $23.5 million  
  g. Seventh year of operation – $25.2 million  
  h. Eight year of operation – $26.1 million  
  i. Ninth year of operation – $29.1 million  
  j. Tenth year of operation - $29.7 million  
  k. Eleventh year of operation – $30.9 million  
  l. Twelfth year of operation – $30.9 million

School District Payments:
  a. Thus far (2016-17) 168 out of 366 school districts have paid.
b. Billed through August for the 2016-17 school year $ (4,957,458.83)


c. Received from districts through 08/31/2016 $ 2,308,502.17
   Received from UNIPAY through 08/31/2016 $ 1,473,688.87
   TOTAL received through 08/31/2016 (b & c) $ 3,782,191.04


d. Due to PALCS for the 2016/17 School Year $ 1,175,267.79

e. Due to PALCS for the 2015/16 Reconciliation $ 385,754.84

   f. Due to PALCS for the 2014/15 Reconciliation $ 53,654.05

   g. Due to PALCS for the 2013/14 Reconciliation $ 28,944.10

   h. Billed to school districts for September 2016 $ 2,448,376.79
   i. TOTAL DUE $ 4,091,997.57

Department Reports:

Mark Allen - Performing/Fine Arts:
Eileen Bowers – Director of Office Administration
Mark Allen - Academics:
Heidi Gough - Marketing:
Mark Murray - IT:
HR – Seth Heiland
Debby Weisbach - Student Services

Public Comments:

Adjournment:

9. Motion: Be it resolved that the meeting of the PA Leadership Charter School Board of Directors shall adjourn.

First: Tom Curyto
Second: Gary Dougherty
Vote: Unanimous

Next meeting: will be located at
1332 Enterprise Drive
12:00 PM Executive Session
1:00 PM Public Board Meeting
(approximate)

Ending Time: 4:51 PM