

## **PA Leadership Charter School Board Meeting Executive Session:**

### **I. PERSONNEL:**

#### **PREVIOUSLY HIRED:**

#### **HIRING AT THIS BOARD MEETING:**

Shawn Voyten – (Pitt office) HS Sp Ed teacher at \$42,541.20 with appropriate benefits

Loren Focht – 8<sup>th</sup> grade Sp Ed teacher at \$52,399.36 with appropriate benefits

Radha Raja – PT Student Services Rep at \$10.00/hour

Douglas Orr – Temporary Shipping Rep at \$10.00/hour

Tessa Byrd – Temporary Administrative Assistant at \$15.00/hour

Angela Hoover – Elementary Principal at \$80,000.00 with appropriate benefits

Anna Danielson – K-8 Elementary Admin Assistant at \$37,440.00 with appropriate benefits

Kaylene Hollenbach – HS Biology Teacher at \$45,862.44 with appropriate benefits

Dominic Caputo – IT Help Desk Technician at \$13.00/hour with appropriate benefits

Diane Eckman – LTS at \$19.66/hour

Branden Guevera – IT Help Desk Technician at \$13.00/hour with appropriate benefits

John Hardin – HS Principal at \$80,000.00 with appropriate benefits

Maria Majersly – (Pitt office) HS math teacher at \$39,592.28 with appropriate benefits

Caitlin Moser – LTS at \$18.00/hour

Sheri Palivoda (Pitt office) LTS at \$18.00/hour

Marissa Pardus – (Pitt office) Sp Ed teacher at \$39,025.48 with appropriate benefits

Katherine Preworski – USP Biology Teacher at \$43,085.12 with appropriate benefits

Kristina Takac – (Pitt office) HS Math Teacher at \$47,272.16 with appropriate benefits

Kristen Waltz – HS Social Studies Teacher at \$37,874.20 with appropriate benefits

**NOTE:** LTS – Long Term Substitute  
 USP – University Scholars Program  
 Sp Ed – Special Education  
 HS – High School  
 MS – Middle School  
 PT – Part Time

#### **POSITION AND RATE CHANGES:**

Natalie Selby -- From Student Services Rep at \$15.08/hour with appropriate benefits to  
 Guidance Counselor at \$48,899.00 with appropriate benefits

Krystalle Anderson – From the Child Accounting Dept. to the Student Services Dept. No rate  
 change

Patricia Kinney – From the Child Accounting Dept. to the Student Services Dept. No rate change

Tessa Byrd – Temporary Administrative Assistant at \$15.00/hour to Student Services Rep  
 at \$16.00/hour with appropriate benefits

Brooke Bartman – Received Master's Degree – Rate changed from \$39,592.28 to \$43,085.12

Courtney Kofeldt – From English Teacher at \$44,446.48 to Supervisor of Educational Technology at \$75,000.00 with appropriate benefits

Sheri Palivoda – From LTS at \$18.00/hour to Language Arts Teacher at \$37,440.00 with appropriate benefits

Lynn Paris – From MS teacher to USP teacher. No rate change

Christopher Stiles – From USP SS Teacher at \$54,351.44 to USP Acting Principal at \$72,000.00 with appropriate benefits

**II. LEGAL:**

**III REAL ESTATE:**

Agenda

**PA Leadership Charter School Board Meeting  
Agenda  
September 16, 2016 – 1:00 PM  
1332 Enterprise Drive, West Chester, PA 19380**

**Start time: \_\_\_\_\_PM  
Ending time: \_\_\_\_\_PM**

**Opening activities:**

1. Call to order – Chairman of the Board of Directors
2. Public Notice: Public notice was given for this meeting in accordance with Act 93 of 1998, Section 1.
3. The Board met this afternoon in Executive Session to discuss personnel, legal and real estate matters.

**Note:** All meetings are on the **third Friday of the month**. Agenda will be posted on [www.palcs.org](http://www.palcs.org) website. Locate “Who We Are” in the toolbar and click “School Board Meetings and Board Members.”

**Future meetings:**

- November 18, 2016
- January 20, 2017
- March 17, 2017
- May 19, 2017

**Roll call:**

- Tom Curyto [ ] present [ ] not present
- Gary Dougherty [ ] present [ ] not present
- Bill Middleton [ ] present [ ] not present
- Dr. Brian Shuffler [ ] present [ ] not present
- Carolyn Welsh [ ] present [ ] not present

**Also present regularly:**

Mark Allen, Eileen Bowers, Heidi Gough, Jim Hanak, Andrew Lehr,  
Mark Murray, Debby Weisbach, Jeff Caldwell

4. Pledge of Allegiance
5. Additions, deletions or modifications to the Agenda

6. Additions, deletions or modifications to the Minutes
7. Comments from the Public will be heard after Department Reports

1. **Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the minutes of the Board of Directors meeting from May 20, 2016.

First:  
Second:  
Vote:

**NOTE:** July board meeting was cancelled

### **Fiscal Management:**

2. **Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall accept the August, 2016 financial report submitted by Dr. James Hanak and Jeff Caldwell and the AP Aging Summary and direct the CEO to pay the bills (as the money becomes available).

First:  
Second:  
Vote:

### **Personnel:**

3. **Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the hiring of the following personnel:

Shawn Voyten – HS Special Education teacher at \$42,541.20 with appropriate benefits  
Loren Focht – 8<sup>th</sup> grade Special Education teacher at \$52,399.36 with appropriate benefits  
Radha Raja – PT Student Services Rep at \$10.00/hour  
Douglas Orr – Temporary Shipping Rep at \$10.00/hour  
Tessa Byrd – Temporary Administrative Assistant at \$15.00/hour  
Angela Hoover – Elementary Principal at \$80,000.00 with appropriate benefits  
Anna Danielson – K-8 Elementary Admin Assistant at \$37,440.00 with appropriate benefits  
Kaylene Hollenbach – HS Biology Teacher at \$45,862.44 with appropriate benefits  
Dominic Caputo – IT Help Desk Technician at \$13.00/hour with appropriate benefits  
Diane Eckman – LTS at \$19.66/hour  
Branden Guevera – IT Help Desk Technician at \$13.00/hour with appropriate benefits  
John Hardin – HS Principal at \$80,000.00 with appropriate benefits  
Maria Majersly – HS math teacher at \$39,592.28 with appropriate benefits  
Caitlin Moser – LTS at \$18.00/hour  
Sheri Palivoda – LTS at \$18.00/hour  
Marissa Pardus – (Pitt office) Sp Ed teacher at \$39,025.48 with appropriate benefits  
Katherine Preworski – USP Biology Teacher at \$43,085.12 with appropriate benefits  
Kristina Takac – HS Math Teacher at \$47,272.16 with appropriate benefits

Kristen Waltz – HS Social Studies Teacher at \$37,874.20 with appropriate benefits

First:  
Second:  
Vote:

- 4. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the Salary Step Changes for the academic staff of the PA Leadership Charter School to become effective September 26, 2016. See Attachment A.

First:  
Second:  
Vote:

- 5. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the rate changes for the nonacademic staff of the PA Leadership Charter School to become effective September 26, 2016. See Attachment B.

First:  
Second:  
Vote:

- 6. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the changes to the contract of the CEO for the PA Leadership Charter School to become effective September 26, 2016. See Attachment C.

First:  
Second:  
Vote:

- 7. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the recommended stipend positions for the 2016-2017 school year. See Attachment D

First:  
Second:  
Vote:

**Policy Issues:**

- 8. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the attendance policy as stated in attachment E.

First:  
Second:  
Vote:

**Old Business:**

**New Business:**

**Special Reports:**

**2466** Students enrolled in PALCS as of September 12, 2016 at 3:00 PM for the 2016-2017 school year. Down from **2644**. (May 20, 2016)

**Review:**

Finances:

- a. First year of operation – \$4.5 million (included \$234,000 implementation grant from the PA Department of Education)
- b. Second year of operation – \$10.5 million (included \$100,000 implementation grant from the PA Department of Education)
- c. Third year of operation – \$17 million
- d. Fourth year of operation \$19 million
- e. Fifth year of operation – \$21.4 million
- f. Sixth year of operation – \$23.5 million
- g. Seventh year of operation – \$25.2 million
- h. Eight year of operation – \$26.1 million
- i. Ninth year of operation – \$29.1 million
- j. Tenth year of operation - \$29.7 million
- k. Eleventh year of operation – \$30.9 million
- l. Twelfth year of operation – \$30.9 million

**School District Payments:**

a. Thus far (2016-17) 168 out of 366 school districts have paid.	
b. Billed through August for the 2016-17 school year	\$ (4,957,458.83)
c. Received from districts through 08/31/2016	\$ 2,308,502.17
Received from UNIPAY through 08/31/2016	\$ 1,473,688.87
<b>TOTAL received through 08/31/2016 (b &amp; c)</b>	<b>\$ 3,782,191.04</b>
d. Due to PALCS for the 2016/17 School Year	\$ 1,175,267.79
e. Due to PALCS for the 2015/16 Reconciliation	\$ 385,754.84
f. Due to PALCS for the 2014/15 Reconciliation	\$ 53,654.05
g. Due to PALCS for the 2013/14 Reconciliation	\$ 28,944.10
h. Billed to school districts for September 2016	\$ 2,448,376.79
i. <b>TOTAL DUE</b>	<b>\$ 4,091,997.57</b>

**Department Reports:**

Mark Allen - Performing/Fine Arts:  
 Eileen Bowers – Director of Office Administration  
 Mark Allen - Academics:  
 Heidi Gough - Marketing:  
 Mark Murray - IT:  
 HR – Seth Heiland  
 Debby Weisbach - Student Services

**Public Comments:**

**Adjournment:**

**9. Motion:** Be it resolved that the meeting of the PA Leadership Charter School Board of Directors shall adjourn.

First:  
 Second:  
 Vote:

**Next meeting:**

**will be located at**  
**1332 Enterprise Drive**  
**12:00 PM Executive Session**  
**1:00 PM Public Board Meeting**  
**(approximate)**

**Ending Time: \_\_\_\_PM**