

**PA Leadership Charter School Board Meeting
Executive Session:**

I. PERSONNEL:

PREVIOUSLY HIRED:

Shawn Voyten – (Pitt office) HS Sp Ed teacher at \$42,541.20 with appropriate benefits
Loren Focht – 8th grade Sp Ed teacher at \$52,399.36 with appropriate benefits
Douglas Orr – Temporary Shipping Rep at \$10.00/hour
Diane Eckman – LTS at \$19.66/hour
Maria Majersly – (Pitt office) HS math teacher at \$39,592.28 with appropriate benefits
Caitlin Moser – LTS at \$18.00/hour
Sheri Palivoda (Pitt office) LTS at \$18.00/hour
Marissa Pardus – (Pitt office) Sp Ed teacher at \$39,025.48 with appropriate benefits
Katherine Preworski – USP Biology Teacher at \$43,085.12 with appropriate benefits
Kristina Takac – (Pitt office) HS Math Teacher at \$47,272.16 with appropriate benefits

HIRING AT THIS BOARD MEETING:

Seth Heiland – Sr. HR Manager -- \$67,000.00 with appropriate benefits
Laura Abreu – PT HS Spanish Instructor -- \$18.00/hour
Colleen Canfield – Academic Advisor -- \$18,00/hour with appropriate benefits
Joseph Piccione – HS Social Studies Instructor -- \$39,592.00 with appropriate benefits
Jason Andrews – HS Business and Technology Instructor -- \$43,085.12 with appropriate benefits
Jennifer Hughes – Receptionist -- \$29,120.00 with appropriate benefits
Ashley Williamson – Admissions Rep -- \$33,800.00 with appropriate benefits

NOTE: LTS – Long Term Substitute
USP – University Scholars Program
Sp Ed – Special Education
HS – High School
MS – Middle School
PT – Part Time

POSITION AND RATE CHANGES:

II. LEGAL:

III REAL ESTATE:

**PA Leadership Charter School Board Meeting
Agenda
September 16, 2016 – 1:00 PM
1332 Enterprise Drive, West Chester, PA 19380**

**Start time: 2:12 PM
Ending time: 4:01 PM**

Opening activities:

1. Call to order – Chairman of the Board of Directors
2. Public Notice: Public notice was given for this meeting in accordance with Act 93 of 1998, Section 1.
3. The Board met this afternoon in Executive Session to discuss personnel, legal and real estate matters.

Note: All meetings are on the **third Friday of the month**. Agenda will be posted on www.palcs.org website. Locate “Who We Are” in the toolbar and click “School Board Meetings and Board Members.”

Future meetings:

- January 20, 2017
- March 17, 2017
- May 19, 2017

Roll call:

- Tom Curyto [x] present [] not present
- Gary Dougherty [x] present [] not present
- Bill Middleton [x] present [] not present
- Dr. Brian Shuffler [x] present [] not present
- Carolyn Welsh [] present [x] not present

Also present regularly:

Mark Allen, Eileen Bowers, Heidi Gough, Jim Hanak, Andrew Lehr,
Mark Murray, Debby Weisbach, Jeff Caldwell, Seth Heiland

4. Pledge of Allegiance
5. Additions, deletions or modifications to the Agenda
6. Additions, deletions or modifications to the Minutes
7. Comments from the Public will be heard after Department Reports

- 1. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the minutes of the Board of Directors meeting from September 16, 2016.

First: Tom Curyto
 Second: Gary Dougherty
 Vote: Unanimous

Fiscal Management:

- 2. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall accept the October, 2016 financial report submitted by Dr. James Hanak and Jeff Caldwell and the AP Aging Summary and direct the CEO to pay the bills (as the money becomes available).

First: Gary Dougherty
 Second: Brian Shuffler
 Vote: Unanimous

Personnel:

- 3. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the hiring of the following personnel:

Seth Heiland – Sr. HR Manager -- \$67,000.00 with appropriate benefits
 Laura Abreu – PT HS Spanish Instructor -- \$18.00/hour
 Colleen Canfield – Academic Advisor -- \$18,00/hour with appropriate benefits
 Joseph Piccione – HS Social Studies Instructor -- \$39,592.00 with appropriate benefits
 Jason Andrews – HS Business and Technology Instructor -- \$43,085.12 with appropriate benefits
 Jennifer Hughes – Receptionist -- \$29,120.00 with appropriate benefits
 Ashley Williamson – Admissions Rep -- \$33,800.00 with appropriate benefits

First: Brian Shuffler
 Second: Tom Curyto
 Vote: Unanimous

Policy Issues:

- 4. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the Phase II (2017-2020) Comprehensive Plan. (Attached)

First: Gary Dougherty
 Second: Tom Curyto
 Vote: Unanimous

- 5. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the amended attendance policy. (Attached) (This policy will become a part of the student – parent handbook.)

First: Tom Curyto
Second: Brian Shuffler
Vote: Unanimous

- 6. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the amended Work From Home Policy. (Attached) (This policy will become a part of the employee manual.)

First: Gary Dougherty
Second: Brian Shuffler
Vote: Unanimous

- 7. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the Nonexempt Employee Overtime Policy. (Attached) (This policy will become a part of the employee manual.)

First: Brian Shuffler
Second: Gary Dougherty
Vote: Unanimous

Old Business:

New Business:

Special Reports:

2469 Students enrolled in PALCS as of November 16, 2016 at 3:00 PM for the 2016-2017 school year. Up from **2644**. (September 12, 2016)

Review:

Finances:

- a. First year of operation – \$4.5 million (included \$234,000 implementation grant from the PA Department of Education)
- b. Second year of operation – \$10.5 million (included \$100,000 implementation grant from the PA Department of Education)
- c. Third year of operation – \$17 million
- d. Fourth year of operation \$19 million
- e. Fifth year of operation – \$21.4 million
- f. Sixth year of operation – \$23.5 million
- g. Seventh year of operation – \$25.2 million
- h. Eight year of operation – \$26.1 million
- i. Ninth year of operation – \$29.1 million
- j. Tenth year of operation - \$29.7 million
- k. Eleventh year of operation – \$30.9 million

1. Twelfth year of operation – \$30.9 million

School District Payments:

a. Thus far (2016-17) 239 out of 386 school districts have paid.	
b. Billed through October for the 2016-17 school year	\$ 9,786,720.96
c. Received from districts through 10/31/2016	\$ (7,242,006.78)
Received from UNIPAY through 10/31/2016	\$ (2,791,152.34)
TOTAL received through 08/31/2016 (b & c)	\$ (10,033,159.12)
d. Due to PALCS for the 2016/17 School Year	\$ (246,438.16)*
e. Due to PALCS for the 2015/16 Reconciliation	\$ 190,390.67
f. Due to PALCS for the 2014/15 Reconciliation	\$ 12,665.62
g. Due to PALCS for the 2013/14 Reconciliation	\$ 28,944.10
h. Billed to school districts for November 2016	\$ 2,500,229.89
i. TOTAL DUE	\$ 2,485,792.12

**Negative as the billing is now done near the 10th of the month. Received total includes payments*

Department Reports:

Mark Allen - Performing/Fine Arts:
 Eileen Bowers – Director of Office Administration
 Mark Allen - Academics:
 Heidi Gough - Marketing:
 Mark Murray - IT:
 HR – Seth Heiland
 Debby Weisbach - Student Services

Public Comments:

Adjournment:

9. **Motion:** Be it resolved that the meeting of the PA Leadership Charter School Board of Directors shall adjourn.

First: Tom Curyto
 Second: Gary Dougherty
 Vote: Unanimous

Next meeting:

will be located at
1332 Enterprise Drive
12:00 PM Executive Session
1:00 PM Public Board Meeting
(approximate)

Ending Time: 4:01 PM