

PA Leadership Charter School Board Meeting Executive Session:

I. PERSONNEL:

PREVIOUSLY HIRED:

Brooke Bartman – Special Education
 Annette Brining – Receptionist (Pittsburgh)
 Brandon Carnahan – High School Comp. Science
 Kevin Henley – High School English
 Melina Todd – Special Education
 Patrick Antonucci – High School Math - Pittsburgh
 Kari Hill – PT Seward Aide
 Stephen Maniscalco – Special Education
 Aleza Zamba – PT Seward Facilitator
 Joshua Epps – Special Education
 Nico Saldutti – Elementary
 Vicki Blankenbicker – PT Seward/Johnstown Facilitator
 Stacy Colson – PT Seward Facilitator
 Kathleen Pinto – Academic Advisor – AIC
 William Zuri – Math Interventionist – Pittsburgh
 Sydney Hamilton – LTS Math – AIC
 Cara Atmajian – English – WC
 Jena Bloomer – Student Services – Pittsburgh
 Ashlee Matino – 3rd Grade Sub – AIC
 Rebecca Bathurst – LTS Social Studies – WC
 Eliabeth Hitesman – LTS Special Education – AIC
 Danielle Erario – AIC
 Leandra Conklin – LTS Guidance – AIC building

HIRING AT THIS BOARD MEETING:

Megan Orner – Enterprise – Special Education Admin Assistant – \$31,200.00
 Tessa Byrd – Enterprise – Temporary employee Student Services Admin Assistant – \$31,200.00
 Tamera Swink – CPFA – School Nurse – \$55,000.00
 Stacy Killian – Pitt – Special Education teacher – \$41,451.28
 Elizabeth Hitesman – AIC – LTS – Special Education teacher – \$56,551.04

Note: LTS – Long Term Substitute

POSITION AND RATE CHANGES:

Amanda Richardson – \$39,025.48 to \$50,000 – Special Education Teacher to IEP Coordinator

II. LEGAL:

III REAL ESTATE:

**PA Leadership Charter School Board Meeting
Agenda
May 20, 2016 – 1:00 PM
1332 Enterprise Drive, West Chester, PA 19380**

**Start time: 1:10 PM
Ending time: 3:30 M**

Opening activities:

1. Call to order – Chairman of the Board of Directors
2. Public Notice: Public notice was given for this meeting in accordance with Act 93 of 1998, Section 1.
3. The Board met this afternoon in Executive Session to discuss personnel, legal and real estate matters.

Note: All meetings are on the **third Friday of the month**. Agenda will be posted on www.palcs.org website. Locate “Who We Are” in the toolbar and click “School Board Meetings and Board Members.”

Roll call:

- Tom Curyto [] present [x] not present
- Gary Dougherty [x] present [] not present
- Bill Middleton [x] present [] not present
- Dr. Brian Shuffler [x] present [] not present
- Carolyn Welsh [] present [x] not present

Also present regularly:

Mark Allen, Eileen Bowers, Heidi Gough, Jim Hanak, Andrew Lehr,
Mark Murray, Debby Weisbach, Jeff Caldwell

4. Pledge of Allegiance
5. Additions, deletions or modifications to the Agenda
6. Additions, deletions or modifications to the Minutes
7. Comments from the Public will be heard after Department Reports

1. **Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the minutes of the Board of Directors meeting from March 18, 2016.

First: Gary Dougherty
Second: Brian Shuffler
Vote: Unanimous

Fiscal Management:

- 2. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall accept the April, 2016 financial report submitted by Dr. James Hanak and Jeff Caldwell and the AP Aging Summary and direct the CEO to pay the bills (as the money becomes available).

First: Brian Shuffler
Second: Gary Dougherty
Vote: Unanimous

- 3. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the original agenda to be amended.

First: Brian Shuffler
Second: Gary Dougherty
Vote: Unanimous

- 4. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the 2016-17 budget draft as the 2016-17 school year budget with the freedom to modify the budget in the future if necessary.

First: Gary Dougherty
Second: Brian Shuffler
Vote: Unanimous

Personnel:

- 5. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the hiring of the following personnel:

Megan Orner – \$31,200.00 Plus appropriate benefits
Tessa Byrd – Enterprise – Temporary employee – \$31,200.00
Tamera Swink – CPFA – \$55,000.00 Plus appropriate benefits
Stacy Killian – Pitt – \$41,451.28 Plus appropriate benefits
Elizabeth Hitesman – LTS – AIC – \$56,551.04

First: Brian Shuffler
Second: Gary Dougherty
Vote: Unanimous

Policy Issues:

Old Business:**New Business:**

- 6. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve a lease through HP Financial Services for a total amount of \$1,645,666.99. Lease terms are 36 months and an interest rate of 4.852% and a monthly payment of \$39,636.41. This lease is for computer equipment for newly enrolled students and to replace aging computer hardware. We are also using the funds to upgrade our phone system and acquire tools to enhance how we teach and present. (Agreement is attached)

First: Gary Dougherty
Second: Brian Shuffler
Vote: Unanimous

- 7. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the consulting contract with Agentis Technology, LLC for the 2016-2017 school year. (Please see attached)

First: Brian Shuffler
Second: Gary Dougherty
Vote: Unanimous

- 8. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the 2016-2017 school calendar.

First: Gary Dougherty
Second: Brian Shuffler
Vote: Unanimous

- 9. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the **Federal Programs Cash Management Policy** and the **Federal Programs Allowability of Costs Policy**.

First: Brian Shuffler
Second: Gary Dougherty
Vote: Unanimous

Special Reports:

2644 Students enrolled in PALCS as of May 17, 2016 at 12:05 PM for the 2015-2016 school year. Up from 2591.

Review:

Finances:

- a. First year of operation – \$4.5 million (included \$234,000 implementation grant from the PA Department of Education)
- b. Second year of operation – \$10.5 million (included \$100,000 implementation grant from the PA Department of Education)
- c. Third year of operation – \$17 million
- d. Fourth year of operation \$19 million
- e. Fifth year of operation – \$21.4 million
- f. Sixth year of operation – \$23.5 million
- g. Seventh year of operation – \$25.2 million
- h. Eight year of operation – \$26.1 million
- i. Ninth year of operation – \$29.1 million
- j. Tenth year of operation - \$29.7 million
- k. Eleventh year of operation – 30.9 million

School District Payments:

a. Thus far (2015-16) 224 out of 390 school districts have paid.	
b. Billed through February for the 2015-16 school year	\$ 20,362,835.91
c. Received from districts through 02/29/2016	\$(11,333,904.40)
Received from UNIPAY through 02/29/2016	<u>\$ (7,698,939.04)</u>
Total received through 02/29/2016	\$(19,032,843.44)
d. Due for the 2015/16 School Year	\$ 1,329,992.47
e. Due for the 2014/15 Reconciliation	\$ 547,486.23
f. Due for the 2013/14 Reconciliation	\$ 21,777.86
g. Billed for March 2016	\$ 2,520,679.94
h. TOTAL DUE	<u>\$ 4,419,936.50</u>

Department Reports:

- Mark Allen - Performing/Fine Arts:
- Eileen Bowers - Controller/Child Accounting
- Mark Allen - Academics:
- Heidi Gough - Marketing:
- Mark Murray - IT:
- School Nurse -
- HR -
- Debby Weisbach - Student Services

Public Comments:

Adjournment:

10. Motion: Be it resolved that the meeting of the PA Leadership Charter School Board of Directors shall adjourn.

First: Gary Dougherty
Second: Brian Shuffler
Vote: Unanimous

Next meeting:

will be located at
1332 Enterprise Drive
12:00 PM Executive Session
1:00 PM Public Board Meeting
(approximate)

Ending Time: 3:30 PM