

PA Leadership Charter School Board Meeting Executive Session:

I. PERSONNEL:

PREVIOUSLY HIRED:

Kathryn Constable – Full Time Reading Interventionist (K-9)
Steven Cooper – 4th Grade Elementary Teacher
Melissa Czerpak – Certified School Nurse
Emlyn DeGannes – High School Learning Coach and Outreach Coordinator
Kristi Moore – Special Education Teacher – long term sub
Erin Neason – Substitute Guidance Counselor
Cassandra Pahach – Center Facilitator
Debra Rhoades – Center Facilitator Aide
Nicholas Yund – Academic Advisor
Lauren Dobbin – Assistant Supervisor of Special Education
Jessica Bergmaier – Elementary Guidance Counselor
George Stulak – Benefits Administrator
Michael Van Etten – 5th Grade Elementary Teacher
Michael Monroe – Maintenance Assistant
Jenny Rath – Guidance Assistant
Brandy Hillegas – Eagle's View Receptionist
David Sheriff – Center Facilitator Aide II
Jonathan Wein – Life Skills Teacher
Jamie Castle – Bio-Chemistry Teacher
Lauren Spiegelmyer – Guidance LTS
Erika Speer – PFA LTS
Jennifer Maguire -- School Nurse
Christopher DiFerdinando -- IT Support Technician

PERSONNEL ISSUE DISCUSSION

Please see attachment

II. LEGAL:

III. REAL ESTATE:

PA Leadership Charter School Board Meeting Minutes

May 21, 2015 – 6:00 PM
1332 Enterprise Drive, West Chester, PA 19380

Start time: 6:46 PM
Ending time: 9:43 PM

Opening activities:

1. Call to order – Chairman of the Board of Directors
2. Public Notice: Public notice was given for this meeting in accordance with Act 93 of 1998, Section 1.
3. The Board met this evening in Executive Session to discuss personnel, legal and real estate matters.

Note: All meetings are on the **third Thursday of the month**. Agenda Summary will be posted on www.palcs.org website. Locate “Who We Are” in the toolbar and click “School Board Meetings and Board Members.”

2015

June 18

Roll call:

- Gary Dougherty present not present
- Bill Middleton present not present
- Dr. Brian Shuffler present not present
- Carolyn Welsh present not present
- Tom Curyto present not present

Also present regularly:

Mark Allen, Eileen Bowers, Mary Ann Dunne, Greg Coleman, Joyce Good, Heidi Gough, Jim Hanak, Andrew Lehr, Mark Murray and Debby Weisbach, Chris Williams

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4. Pledge of Allegiance
 5. Additions, deletions or modifications to the Agenda
 6. Additions, deletions or modifications to the Minutes
 7. Questions and Comments from the Public to be addressed after Department Reports

- . **Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the minutes of the Board of Directors meeting from April 16, 2015.

First: Carolyn Welsh
Second: Gary Dougherty
Vote: Unanimous

Fiscal Management:

- Financial Report
- 2. **Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall accept the April, 2015 financial report submitted by Mary Ann Dunne and Greg Coleman and the bills to pay report and direct the CEO to pay the bills (as the money becomes available).

First: Gary Dougherty
Second: Carolyn Welsh
Vote: Unanimous

Note: Any additional questions on the Financial Report please contact:
o Mary Ann Dunne: mdunne@palcs.org
o Greg Coleman: gcoleman@palcs.org or 610.701.3333 x 1177

Personnel:

- 3. **Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the change in position for Eileen Bowers from Senior Executive Assistant to the CEO to Director of Office Administration with a salary of \$69,000 and existing benefits.

First: Carolyn Welsh
Second: Gary Dougherty
Vote: Unanimous

Note: Job description attached

- 4. **Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the change in position for Mark Murray from Acting IT Director to IT Director with a salary of \$90,000 and existing benefits.

First: Carolyn Welsh
Second: Gary Dougherty
Vote: Unanimous

Note: Job description attached

- . **Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the proposed retirement package for Mary Anne Dunne. (attached).

First: Carolyn Welsh

Second: Gary Doughery

Vote: Unanimous

Note: Mary Ann Dunne has been with PA Leadership for 10 years and has served in numerous capacities. She currently serves as the school's Controller, responsible for the oversight of billing (income) invoicing (expenses) and budgeting. We wish her well in her well deserved retirement years.

- 6. **Motion:** Be it resolved that PA Leadership Charter School Board of Directors shall accept the proposed merit pay increases as discussed in Executive Session.

First: Gary Dougherty

Second: Carolyn Welsh

Vote: Unanimous

Policy Issues:

Old Business:

New Business:

- 7. **Motion:** Be it resolved that the PA Leadership Charter School Board of Directors shall approve the one year contract with Pugliese Associates, 2205 Strawberry Square, Harrisburg, PA 17101 to represent the school as their lobby group in Harrisburg. The contract will be for \$6,000 per month with a 30 day opt out provision. (attached)

First: Carolyn Welsh

Second: Gary Dougherty

Vote: Unanimous

- 8. **Motion:** Be it resolved that PA Leadership Charter School Board of Directors shall approve the payment of \$23,440.00 to Entire Tech Group (ETG) for a three year license renewal of Sophos Endpoint Antivirus. ETG is a reseller of this solution that protects against malware and advanced threats, such as targeted attacks.

First: Gary Dougherty

Second: Carolyn Welsh

Vote: Unanimous

Special Reports:

2,492 Students enrolled in PALCS as of May 19, 2015 at 11:57AM for the 2014-2015 School year. Down from **2,514**

Review:

Finances:

- a. First year of operation – \$4.5 million (included \$234,000 implementation grant from the PA Department of Education)
- b. Second year of operation – \$10.5 million (included \$100,000 implementation grant from the PA Department of Education)
- c. Third year of operation – \$17 million
- d. Fourth year of operation \$19 million
- e. Fifth year of operation – \$21.4 million
- f. Sixth year of operation – \$23.5 million
- g. Seventh year of operation – \$25.2 million
- h. Eight year of operation – \$26.1 million
- i. Ninth year of operation – \$29.1 million
- j. Tenth year of operation - \$29.7 million

School District Payments:

a.	Thus far (2014-2015) 238 out of 386 school districts have paid	\$ <u>22,578,791.58</u>
b.	Billed through April for 2014-2015 school year	
c.	\$ received from Districts through 04/30/2015	\$ (15,787,674.82)
	\$ received from UNIPAY through 04/30/2015	\$ (6,559,812.74)
	\$ total received through 04/30/2015	<u>\$ (22,347,487.56)</u>
d.	Due for 2014-2015 School Year	\$ 231,304.02
e.	Due for the 2013-2014 Reconciliation	\$ 29,157.92
f.	Billed for May 2015	\$ 2,440,268.86
g.	TOTAL DUE	\$
	2,700,730.80	

Department Reports:

Mark Allen – Performing /Fine Arts:

Mary Ann Dunne – Controller:

Joyce Good – Academic Report:

Heidi Gough – Marketing Director:

Mark Murray – IT Director:

Debby Weisbach – Student Services:

School Nurse –

HR -- Chris Williams

Public Comments:

Adjournment:

9. Motion: Be it resolved that the meeting of the PA Leadership Charter School Board of Directors shall adjourn.

First: Carolyn Welsh
Second: Gary Dougherty
Vote: Unanimous

Next meeting: June 18, 2015

will be located at:

1332 Enterprise Drive

Phone: 610.701.3333

5:00 PM Executive Session

6:00 PM Public Board

Meeting

(approximate)

Ending Time: Unanimous 9:43 PM