

## **PA Leadership Charter School Board Meeting Executive Session:**

### **I. PERSONNEL:**

#### **PREVIOUSLY HIRED:**

**Kathryn Constable** – Full Time Reading Interventionist (K-9)

**Kristin Testerman** – Full Time Assistant Secondary Principal

**Steven Cooper** – 4<sup>th</sup> Grade Elementary Teacher

**Melissa Czerpak** – Certified School Nurse

**Emlyn DeGannes** – High School Learning Coach and Outreach Coordinator

**Kristi Moore** – Special Education Teacher – long term sub

**Erin Neason** – Substitute Guidance Counselor

**Cassandra Pahach** – Center Facilitator

**Debra Rhoades** – Center Facilitator Aide

**Nicholas Yund** – Academic Advisor

**Lauren Dobbin** – Assistant Supervisor of Special Education

**Jessica Bergmaier** – Elementary Guidance Counselor

**George Stulak** – Benefits Administrator

**Pamela Matteo** – Marketing Assistant II

**Michael Van Etten** – 5<sup>th</sup> Grade Elementary Teacher

**Michael Monroe** – Maintenance Assistant

**Jenny Rath** – Guidance Assistant

**Brandy Hillegas** – Eagle's View Receptionist

**David Sheriff** – Center Facilitator Aide II

**Jonathan Wein** – Life Skills Teacher

**Jamie Castle** – Bio-Chemistry Teacher

**Gregory Coleman** – Accounting Manager

#### **HIRING AT THIS BOARD MEETING:**

#### **CHANGES IN STATUS:**

**Kristin Testerman** status change from full time Assistant Secondary Principal/Supervisor of Ed Tech to Acting Director of the University Scholars Program/Supervisor of Ed Tech.

### **II. LEGAL:**

### **III. REAL ESTATE:**

## PA Leadership Charter School Board Meeting Agenda

January 15, 2015 – 6:00 PM  
1332 Enterprise Drive, West Chester, PA 19380

**Start time: 7:16 PM**  
**Ending time: 9:15 PM**

### Opening activities:

1. Call to order – Chairman of the Board of Directors
2. Public Notice: Public notice was given for this meeting in accordance with Act 93 of 1998, Section 1.
3. The Board met this evening in Executive Session to discuss personnel, legal and real estate matters.

**Note:** All meetings are on the **third Thursday of the month**. Agenda Summary will be posted on [www.palcs.org](http://www.palcs.org) website. Locate “Who We Are” in the toolbar and click “School Board Meetings and Board Members”

**2015**

**February 19, March 19, April 16, May 21 and June 18**

### Roll call:

- Gary Dougherty       present  not present
- Bill Middleton       present  not present
- Dr. Brian Shuffler     present  not present
- Carolyn Welsh         present  not present

### Also present regularly:

Mark Allen, Eileen Bowers, Mary Ann Dunne, Jane Ferris, Greg Coleman, Joyce Good, Heidi Gough, Jim Hanak, Andrew Lehr, Neha Morrison, Mark Murray and Debby Weisbach

- 
4. Pledge of Allegiance
  5. Additions, deletions or modifications to the Agenda
  6. Additions, deletions or modifications to the Minutes
  7. Questions and Comments from the Public to be addressed after Department Reports

- 1. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors approve the minutes of the Board of Directors of December 18, 2014.

First: Gary Dougherty  
Second: Bill Middleton  
Vote: Unanimous

## **Fiscal Management:**

- Financial Report
- 2. Motion:** Be it resolved that the PA Leadership Charter School Board of Directors accept the December 31, 2014 financial report submitted by Mary Ann Dunne and Greg Coleman and the bills to pay report and direct the CEO to pay the bills (as the money becomes available).

First: Gary Dougherty  
Second: Bill Middleton  
Vote: Unanimous

**Note:** Any additional questions on the Financial Report please contact:  
○ Mary Ann Dunne: [mdunne@palcs.org](mailto:mdunne@palcs.org)  
○ Greg Coleman: [gcoleman@palcs.org](mailto:gcoleman@palcs.org) or 610.701.3333 x 1177

## **Personnel:**

### **Administrative Staff:**

- 3. Motion:** Be it resolved that PA Leadership Charter School Board of Directors shall change the position of **Kristin Testerman** from Assistant Secondary Principal /Supervisor of Ed Tech, to Acting Director of the University Scholars Program/Supervisor of Ed Tech and to maintain her current salary and benefits.

First: Gary Dougherty  
Second: Bill Middleton  
Vote: Unanimous

**NOTE:** **Kristin (KC) Testerman** replaces Jane Ferris.

- 4. Motion:** Be it resolved that PA Leadership Charter School Board of Directors shall approve the Met Life Dental renewal as outlined in the Human Resources Department Report.

First: Gary Dougherty  
Second: Bill Middleton  
Vote: Unanimous

- 5. Motion:** Be it resolved that PA Leadership Charter School Board of Directors shall approve the Elementary, Middle and High School course description catalogs for 2015-2016 school year, accessible on the following website:  
<http://www.palcs.org/courses1516/>

First: Gary Dougherty  
Second: Bill Middleton  
Vote: Unanimous

**2,506** Students enrolled in PALCS as of January 14, 2015 at 10:30 AM for the 2014-2015 School year.

## **Review:**

### Finances:

- a. First year of operation – \$4.5 million (included \$234,000 implementation grant from the PA Department of Education)
- b. Second year of operation – \$10.5 million (included \$100,000 implementation grant from the PA Department of Education)
- c. Third year of operation – \$17 million
- d. Fourth year of operation \$19 million
- e. Fifth year of operation – \$21.4 million
- f. Sixth year of operation – \$23.5 million
- g. Seventh year of operation – \$25.2 million
- h. Eighth year of operation – \$26.1 million
- i. Ninth year of operation – \$29.1 million
- j. Tenth year of operation - \$29.7 million

### School District Payments:

- |    |                                                                |                   |
|----|----------------------------------------------------------------|-------------------|
| a. | Thus far (2014-2015) 232 out of 379 school districts have paid |                   |
| b. | Billed through Decmber for 2014-2015 school year               | \$12,953,817.11   |
| c. | \$ received from Districts through 12/31/2014                  | \$(8,870,862.13)  |
|    | \$ received from UNIPAY through 12/31/2014                     | \$(3,992,596.47)  |
|    | \$ total received through 12/31/2014                           | \$(12,863,458.60) |
| d. | Due for 2014-2015 School Year                                  | \$90,358.51       |
| e. | Due for the 2013-2014 Reconciliation                           | \$124,650.40      |

f.	Billed for January 2015	\$2,338,195.63
g.	<b>TOTAL DUE</b>	<b><u>\$2,553,204.54</u></b>

**Department Reports:**

- Mark Allen – Performing / Fine Arts:
- Mary Ann Dunne – Controller:
- Joyce Good – Academic Report:
- Heidi Gough – Marketing Director:
- Neha Morrison – Human Resources:
- Mark Murray – IT Director:
- School Nurse:
- Debby Weisbach – Student Services:

**Public Comments:**

**Adjournment:**

- 6. Motion:** Be it resolved that the meeting of the PA Leadership Charter School Board of Directors shall adjourn.  
First: Gary Dougherty  
Second: Bill Middleton  
Vote: Unanimous

**Next meeting: February 19, 2015**

**will be located at:**  
**1332 Enterprise Drive**  
**Phone: 610.701.3333**  
**5:00 PM Executive Session**  
**6:00 PM Public Board Meeting**  
**(approximate)**

**Ending Time: 9:15 PM**