



## ADDITIONAL REQUIRED INFORMATION

### Please provide the following with the completed enrollment packet:

- Proof of Child's Age—Please provide a copy of one of the following: birth certificate, baptismal certificate, copy of the record of baptism – notarized or duly certified and showing the date of birth, notarized statement from the parents or another relative indicating the date of birth, or a valid passport.
- Current Forms of Residency Confirmation—Please include a copy of any **two (2)** of the following items: **driver's license or DOT identification card, current utility bill, deed, lease, property tax bill, or vehicle registration.** Driver's License must be current. Document must be in the name of the homeowner or payee, must reflect the current address, and must be current (within the past 30 days). Items NOT acceptable: credit card statement, bank statement, envelope, checks, etc.
- Immunization Records—Please provide a written record from a medical office of former school district that the required immunizations have been administered.
- Report Card/Transcript
  - Elementary (K-5)—Please provide a copy of the most recent report card.
  - Middle School and 9<sup>th</sup> Grade (6-9)—Please provide a copy of the most recent report card.
  - High School (10-12)—Please provide a copy of the unofficial high school transcript and the most recent report card.
  - Homeschool Report Card/Transcript (if homeschooled)—also include **signed evaluations** from the previous year and for each year of high school.

**NOTE:** If enrolling in the middle of the year, include grades/progress reports for every completed quarter of the current school year.

- Special Education Documents (if applicable)—Parent **MUST** include a copy of the student's most recent **IEP** (Individualized Educational Program) & **NOREP** (Notice of Recommended Educational Placement), the **Initial ER** (Evaluation Report), **all RR's** (Reevaluation Reports), most recent **Invitation to Participate**, all **Permission to Evaluate** and/or **Waiver** forms, and any other psychological or related service evaluations pertaining to Special Education.
- ESL (English as a Second Language) records (if applicable).
- Medical/Dental Forms—Please refer to the *Health and Immunization Requirements* to see which medical forms you need to complete.  
**NOTE:** You do NOT need to complete the appropriate physical or dental exams before enrolling.
- Proof of Home Internet Service – copy of current bill or statement of service is acceptable.